



Cremation Fee Waiver Request for Indigent Decedents

In order for a cremation fee waiver request to be processed, the following paperwork must be submitted (by mail or fax, 860-679-1466) to our office:

1. This completed Cremation Fee Waiver Request form
2. A copy of the notarized bill submitted to DSS for funeral expenses.
3. A copy of the check from DSS.

In order for the OCME to submit a waiver request, the amount of the total cost of the funeral submitted to DSS must be at least \$1,350 **and** the FH must receive a check from DSS for reimbursement (currently up to \$1200). Once all of the above documentation is received, a waiver request will be submitted to the Office of Policy and Management (OPM) for final approval. The OCME reserves the right not to submit unsubstantiated requests to OPM.

Funeral directors still will be invoiced for the current cremation fee when requesting any cremation certificate. Once OPM approves the waiver, the OCME business office will credit an amount equal to the invoiced cremation fee to the Funeral director's invoiced account.

Decedent's Name: _____ Title 19#: _____

OCME Case number: _____

Funeral Director/Home: _____

Contact Number: _____

I have read the above and understand that we still will be invoiced for the cremation fee.

FD Signature

For Office use only:

____ Request submitted to OPM ____ Request not submitted to OPM

Reason request not submitted to OPM: _____

____ OPM approved fee waiver

____ OPM denied fee waiver

3/24/2018